



**Regular meeting of the Commission of Studies  
held on February 5, 2020 at 2 p.m.  
at 790 Nérée-Tremblay, Québec (QC)**

MINUTES of a regular meeting of the CEGEP Champlain – St. Lawrence Commission of Studies held at 790 Nérée-Tremblay, Québec (QC) G1V 4C2 at 2 p.m. on February 5, 2020.

**Members present**

S. Balkiss Benaskeur	C. Gélinas-Faucher
E. Berryman	A-A Giguère
C. Brosseau	M. Huard
T. Connolly	S. Plante
G. Drôge-Grondin	F. Séguin
M-A Frenette	A. Stevens
S. Galarneau	C. Talbot
C-A Gauthier	M. Thériault

**Regrets**

J. Gosselin

**Quorum attained with 16 of 17 sitting members present.**

## AGENDA

1. Approval of the agenda
2. Approval of the minutes of the December 3<sup>rd</sup> meeting and business arising
3. Recommendation about the 2020-2021 Academic Calendar
4. Procedures for Student Success projects (discussion)
5. Information:
  - a. IPESA Revision update
  - b. Quality Assurance Audit update
  - c. Strategic Plan Evaluation update
  - d. Gestion de Commerce joint program with Limoilou
6. Varia

### **1. Approval of the Agenda**

The meeting was called to order at 2h03 pm.

It was moved to adopt the agenda without modification.

MOVED BY: M. Huard  
SECONDED BY: F. Séguin  
MOTION CARRIED

### **2. Approval of the minutes**

Minutes from the meeting on December 3, 2019 are approved with the modifications and comments provided.

MOVED BY: A. Stevens  
SECONDED BY: S. Balkiss Benaskeur  
MOTION CARRIED

### **3. Recommendation about the 2020-2021 Academic Calendar**

Two options that meet the requirements an Academic Calendar must comply to are presented. The advantages and disadvantages of each are discussed. The options are also compared to the calendars of the other CEGEPS of the region.

Scenario 6 is favoured over scenario 5 for the majority of departments.

**Therefore, scenario 6 is recommended by the Commission of Studies to the Governing Board for approval.**

MOVED BY: F. Seguin  
SECONDED BY: T. Conolly  
MOTION CARRIED

### **4. Procedure for Student Success projects**

The document provided in the package is presented. Among the highlights: the establishment of a distinction between student success projects and those pertaining to pedagogical innovation and institutional development, the creation of an advisory committee that will make recommendations to the Director of Studies' Office on the projects that should be supported. This committee will also have responsibilities in the monitoring of the projects.

Some changes are suggested such as the composition of the advisory committee, the presentation of the recommendations of the committee as a ranking of the projects, and the moment of announcement of the projects that will be supported.

The Director of Studies' Office will consider these suggestions. An updated version of the document will be sent to the members of the Commission of Studies.

The document will be updated and sent to the members of the Commission of Studies.

## 5. Information

### a) IPESA revision update

An update is provided on the process and timeline. Coordinators and a number of departments have given feedback on a working document. The planned timeline is being respected.

### b) Quality Assurance Audit update

The plan was recommended by all three Governing Boards. The Board of Governors has approved the plan at its last meeting. The data collection phase is soon ending.

### c) Strategic Plan Evaluation update

The Strategic Plan Evaluation began last Fall. A preliminary draft was received last week and the official draft will be sent for consultation shortly.

### d) Gestion de commerce joint program with Limoilou

The cohort that started in August was small and has reached a very low number of students. It is no longer viable economically to support such low sections. Therefore, the students remaining in the cohort will pursue in the regular program and not in its bilingual version. The pertinence of admitting a new cohort for the fall 2020 semester will be assessed based on the number of applicants.

A question was asked with respect to the economic viability of the joint program with Beauce. Management confirms that they are also monitoring the joint program with Beauce.

## 6. Varia / Adjournment

No additional subject.

The President thanked the members of the Commission of Studies for their presence.

Meeting is adjourned at 3:00 pm.

Edward Berryman, Ph.D.  
**Director of the Constituent College**  
**Director of studies**