



**Regular meeting of the Commission of Studies  
held on March 11, 2020 at 2 p.m.  
at 790 Nérée-Tremblay, Québec (QC)**

MINUTES of a regular meeting of the CEGEP Champlain – St. Lawrence Commission of Studies held at 790 Nérée-Tremblay, Québec (QC) G1V 4C2 at 2 p.m. on March 11, 2020.

**Members present**

S. Balkiss Benaskeur, Student representative  
E. Berryman, Director of the Constituent College, President of the Commission  
C. Brosseau, Dean of Academic Organization  
T. Connolly, General Education representative  
G. Drôge-Grondin, General Education representative  
M-A Frenette, Business Program representative  
S. Galarneau, Student representative  
C-A Gauthier, Social Science Program representative  
C. Gélinas-Faucher, Pedagogical Counsellor  
A-A Giguère, ALC Program representative  
M. Huard, Math Department representative  
S. Plante, Science Program representative  
A. Stevens, Dean of Faculty  
C. Talbot, Pedagogical Counsellor

**Regrets**

J. Gosselin, Support representative  
F. Séguin, General Education representative  
M. Thériault, Tourism Program representative

**Quorum attained with 14 of 17 sitting members present.**

## AGENDA

1. Opening remarks and confirmation of the quorum
2. Adoption of the agenda
3. Adoption of the minutes from the last meeting and business arising
  - a) Student Success Projects
  - b) Academic Calendar 2019-2020
4. IPESA revision
  - a) Presentation of the draft
  - b) Discussion
5. Information
  - a) Number of applicants for fall 2020
  - b) Strategic plan evaluation report
  - c) Quality Assurance Audit report
  - d) Research projects
  - e) Master schedule
6. Next meeting of the Commission of Studies
7. Adjournment

### 1. Opening remarks and confirmation of the quorum

The meeting was called to order at 2:03 pm. Regrets from J. Gosselin, M. Thériault and F. Séguin were received and quorum was confirmed,

### 2. Approval of the Agenda

It was moved to adopt the agenda with the addition of Student Success Projects in 3 a) and the Academic Calendar 2019-2020 in 3 b).

MOVED BY: G. Dröge-Grondin  
SECONDED BY: M. Huard  
MOTION CARRIED

### 3. Approval of the minutes and business arising

Minutes from the meeting on February 5, 2020 were approved and updates were provided in business arising.

#### a) Student Success Projects

M. Huard reiterated the desire to have a majority of teachers on the Committee and S. Plante reiterated the desire for the ranking to be presented to the CoS before the selection of the projects is completed. It was mentioned that the Student Success Projects was presented to the CoS as a courtesy and does not fall under the responsibility of the Commission of Studies.

M. Huard requested a motion to address the difference in opinions and further to a long discussion on the subject, a vote was requested with respect to bringing this motion forward:

- *CoS recommends that the administration not go forward with the proposed Student Success Projects until such time the modifications to include the majority of faculty and that the ranking be presented to the CoS and not just the DSO are done.*

G. Dröge-Grondin called for the vote: 9 in favor, 3 against and 1 abstention

The two requests were not supported by the Chair. The motion is on an object that is not under the mandate of the Commission of Studies.

#### b) Academic Calendar 2019-2020

S. Plante enquired about the Academic Calendar 2019-2020. The Chair explained that this type of modification to the Academic Calendar does not fall under the responsibility of the CoS although it was discussed at the Coordinators meeting. Modifications of the academic calendar are adopted by the Governing Board.

The calendar was modified to recuperate February 7 lost due to the snow storm. Therefore, April 8<sup>th</sup> becomes a Friday instead of a Wednesday and May 6, becomes a Wednesday as it was a buffer day. An email will be sent to faculty and students.

#### 4. IPESA revision

- a) The current version was written in 2007. A. Stevens explained that the intention is to update the IPESA completely to reflect the St. Lawrence reality. Working documents were presented at coordinators meetings. The first of two-official college-wide consultation periods has been launched. The goal is to have the new IPESA adopted by the Governing Board at its June 3<sup>rd</sup> meeting.
- b) M. Huard requested the results of the of the survey by sent to faculty which will be done.

#### 5. Information

- a) The College received 776 applications which represents an increase of 16% from last year. Count down by department: Science 443; Social Science 290; Business 87; ALC 37; and Tremplin DEC 17. Offer letters will be sent off on April 1, 2020.
- b) The Strategic plan evaluation report will be released for consultation shortly and will be shared with CoS.
- c) The Quality Assurance Audit report will be released for consultation shortly prior to approval by Governing Board.
- d) Two research projects that relate to individuals from St. Lawrence were presented and approved. The first will be looking at the transition from High School to College focusing on English community. The second project is a doctorate student at *Université Laval* that will be studying anxiety among CEGEP students.
- e) The master schedule is currently being reviewed. Discussions are ongoing with department and program coordinators. Students will also be consulted. The implementation is aimed for Fall 2020.

#### 6. Next meeting of the Commission of Studies

The next two upcoming meetings are April 22, 2020 and May 27, 2020.

#### 7. Adjournment

The President thanked the members of the Commission of Studies for their presence.

Meeting is adjourned at 3:40 pm.

Edward Berryman, Ph.D.  
**Director of the Constituent College**  
**Director of studies**