



**Regular meeting of the Commission of Studies
held on November 5, 2020 at 12 p.m.
by videoconference**

MINUTES of a regular meeting of the CEGEP Champlain – St. Lawrence Commission of Studies held by videoconference. on November 5, 2020.

Members present

E. Berryman, Director of the Constituent College, President of the Commission
T. Delisle, Student representative
G. Drôge-Grondin, General Education representative
C-A Gauthier, Social Science Program representative
C. Gélinas-Faucher, Pedagogical Counsellor
A-A Giguère, ALC Program representative
M. Huard, Math Department representative
F. Séguin, General Education representative
A. Stevens, Dean of Faculty
C. Talbot, Pedagogical Counsellor
M. Thériault, Tourism Program representative
I. Zhang, Student representative

Regrets

T. Connolly, General Education representative
M-A Frenette, Business Program representative
C. St-Laurent-Pedneault, Science Program representative

Quorum attained with 12 of 15 sitting members present.

AGENDA

1. Opening remarks and confirmation of the quorum
2. Adoption of the agenda
3. Adoption of the minutes from the last meetings and business arising
4. Recommendation on Development process of the CRC Strategic Plan
5. Recommendation on the process leading to the identification of St. Lawrence's development goals and the development of its Student Success Plan
6. Recommendation on the Quality Assurance Audit report
7. Information
 - a) IPESA revision
 - b) Revision of the Social Science program
 - c) Fall semester
 - d) Focused evaluation for 2020-2021
8. Next meeting of the Commission of Studies
9. Adjournment

1. Opening remarks and confirmation of the quorum

The meeting was called to order at 12 pm. Regrets from T. Connolly, M-A Frenette and C. St-Laurent-Pedneault were received and quorum was confirmed.

2. Approval of the Agenda

It was moved to adopt the agenda as is.

MOVED BY: C. Gélinas-Faucher
SECONDED BY: A. Stevens
CARRIED

3. Approval of the minutes and business arising

Minutes from the last meetings were approved as is.

MOVED BY: A. Stevens
SECONDED BY: C. Talbot
CARRIED

4. Recommendation on Development process of the CRC Strategic Plan

The DCC presented the proposed regional process for the development of the CRC Strategic Plan in the context of the new structure. The Senior Management Committee wants to give constituent colleges as much latitude in developing their goals for the CRC Strategic Plan. Ideally, a Strategic Plan would be adopted early in the 2021-2022 academic year.

It was moved by C. Gélinas-Faucher and seconded by C. Talbot that the Commission of Studies recommend that the Governing Board further recommend to the Board of Governors the adoption of the Development process of the Champlain Regional College Strategic Plan.

The call for vote was requested by M. Huard:

- 7 members voted in favor
- 1 member voted against
- 5 abstentions.

MOTION CARRIED.

5. Recommendation on the process leading to the identification of St. Lawrence's development goals and the development of its Student Success Plan

The DCC presented the local process for the identification of St. Lawrence's development goals and the development of its Student Success Plan. A period of discussion followed.

It was moved by C. Gélinas-Faucher and seconded by A. Stevens that the Commission of Studies recommend to the Governing Board the adoption of the process leading to the identification of St. Lawrence's development goals and the development of its Student Success Plan.

The call for vote was requested by M. Huard.

- 4 members voted in favor
- None vote against
- 9 abstentions

MOTION CARRIED

6. Recommendation on the Quality Assurance Audit report

The DCC presented the final version of the report. Changes to the report were made following the comments received by the members of the Commission of Studies at the last meeting.

It was moved by C. Gélinas-Faucher and seconded by A. Stevens that the Commission of Studies recommend that the Governing Board further recommend that the Board of Governors approve the Quality Assurance Audit report.

MOTION CARRIED UNANIMOUSLY.

7. Information

a) IPESA revision

Feedback were received from eight departments. Two of them requested that their feedback be shared with the other departments. A Student Association Representative was met and provided feedback. The CSLCTU also provided feedback. The draft of the IPESA is in the process of being adjusted in light of the feedback received.

b) Revision of the Social Science program

The mandatory implementation of the revised Social Science program is maintained by the MEES for F23.

c) Fall semester

Virtual study halls by discipline with peer-tutoring will be launched next week to help students. In-person exams are still what the college aims for but the sanitary measures might still prevent this. Administrative support for remote exams will be offered to teachers this semester.

d) Focused evaluation for 2020-2021

Focused evaluation for 2020-2021 will resume where it was halted in 2019-2020 by the pandemic. The criterion for the yearly focused evaluation therefore remains "Program Management".

8. Next meeting of the Commission of Studies

The next meeting of the Commission of Studies will be on December 16, 2020.

9. Adjournment

The President thanked the members of the Commission of Studies for their presence.

Meeting is adjourned at 1:49 pm.

Edward Berryman, Ph.D.
Director of the Constituent College
Director of studies