



St.Lawrence

CEGEP CHAMPLAIN

**Regular meeting of the Commission of Studies
held on December 16, 2020, 2020 at 2 p.m.
by videoconference**

Minutes

MINUTES of a regular meeting of the CEGEP Champlain – St. Lawrence Commission of Studies held by videoconference. on December 16, 2020.

Members present

- E. Berryman, Director of the Constituent College, President of the Commission
- T. Connolly, General Education representative
- T. Delisle, Student representative
- G. Dröge-Grondin, General Education representative
- C-A Gauthier, Social Science Program representative
- C. Gélinas-Faucher, Pedagogical Counsellor
- A-A Giguère, ALC Program representative
- M-A Frenette, Business Program representative
- M. Huard, Math Department representative
- F. Séguin, General Education representative
- C. St-Laurent-Pedneault, Science Program representative
- A. Stevens, Dean of Faculty
- C. Talbot, Coordinator of Pedagogical and Institutional Development
- M. Thériault, Tourism Program representative
- I. Zhang, Student representative

Quorum attained with 15 of 15 sitting members present.

AGENDA

1. Opening remarks and confirmation of the quorum
2. Adoption of the agenda
3. Adoption of the minutes of the November 5 + December 9 meetings and business arising
4. Presentation: Analysis of Student Success Indicators asked by the Ministry of Higher Education
5. Preliminary discussion on the "vision" of student success
6. Information
 - IPESA revision process
 - COVID – Final exams period and Winter semester preparation
7. Varia
8. Adjournment

1. Opening remarks and confirmation of the quorum

The meeting was called to order at 2 pm. Regrets from M-A Frenette were received and quorum was confirmed.

2. Approval of the Agenda

It was moved to adopt the agenda as modified (Internal Rules of Operation for the Commission of Studies added as an information item in 6).

MOVED BY: C. St-Laurent Pedneault

SECONDED BY: C. Gélinas-Faucher

CARRIED

3. Approval of the minutes and business arising

Minutes from the last meetings were approved as is.

Minutes from November 5, 2020

MOVED BY: T. Connolly

SECONDED BY: M. Thériault

CARRIED

Minutes from December 9, 2020

MOVED BY: A-A. Giguère

SECONDED BY: C. St-Laurent Pedneault

CARRIED

4. Presentation: Analysis of Student Success Indicators asked by the Ministry of Higher Education

Mr. Berryman provided background information on the work being done at the Ministry and also by the *Federation des Cégeps*.

Ms. Talbot presented the information regarding St. Lawrence that we were asked to provide to the Ministry.

5. Preliminary discussion on the "vision" of student success

A discussion was held on different visions regarding student success. These ideas will be shared with the working committees on student success.

6. Information

- IPESA revision process: An update was provided on the process. The writing committee is still examining the feedback form the consultation. A revised version will be available at the beginning of the winter semester.

- COVID – Final exams period and Winter semester preparation: An update was provided on final exams. Final exams started on Monday and are going well, in general. The winter semester preparation is underway and guidelines for the Winter 2021 will be sent before the end of this week.
- Internal Rules of Operation for the Commission of Studies: It was explained at the last Governing Board meeting that the Commission of Studies use Robert's Rules as a base of functioning.

7. Varia

- Scheduling of meetings for the winter semester: Normally, the meetings will be held on Wednesday afternoons and the students' schedules would permit them to be available for these meetings.

8. Adjournment

The President thanked the members of the Commission of Studies for their presence.

Meeting is adjourned at 4 pm.

MOVED BY: A-A. Giguère
SECONDED BY: C. St-Laurent Pedneault
CARRIED

Edward Berryman, Ph.D.
Director of the Constituent College
Director of studies