



St. Lawrence

CEGEP CHAMPLAIN

MINUTES

Regular meeting of the Governing Board

held on March 26, 2024, at 5:00 pm
at CEGEP Champlain- St. Lawrence room 242 (Boardroom)

Sitting members present

E. Berryman	Director of the Constituent College and Director of Studies
L. Birch	Faculty Representative
J.-F. Champoux	Government Appointee, <i>Conseil régional des partenaires du marché du travail de la Capitale</i>
M. Dussault	Government Appointee, Socio-Economic sector
B. Glorieux	Student Representative
V. Harvey	Student Representative
M.-P. Lamarche	Government Appointee, School Boards sector
C. Nadeau	Support Staff Representative
F. Séguin	Faculty Representative
L. Shortt	Parent Representative
M. Vigneault	Government Appointee, Socio-Economic sector

Sitting members regrets

N. Gagné	Professional Representative
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Sitting members absent

D. Fava	Parent Representative
Vacant	Government Appointee, Socio-Economic sector
Vacant	Government Appointee, Socio-Economic sector
Vacant	Government Appointee, University sector

Invitees

C. Riverin	Consultant
C. Talbot	Coordinator of Pedagogical and Institutional Development
T. Jones	Coordinator of Administrative and Auxiliary Services

Quorum attained with 11 of 13 sitting members present.

1. Opening remarks and confirmation of the quorum

Everybody is welcomed. Quorum is confirmed at 9 of 13 sitting members. The meeting is called to order.

Two board members join the meeting after confirmation of the quorum.

2. Adoption of the agenda

It is proposed that two items be added in varia: second drop date for students and use of Sharepoint for board packages. The agenda be adopted as modified.

MOVED BY J.-F. Champoux

SECONDED BY M. Dussault

There is no call for the vote

THE MOTION CARRIED

The agenda is adopted unanimously as modified.

Agenda

1. Opening remarks and confirmation of the quorum	M. Vigneault	1 min
2. Approval of the agenda	M. Vigneault	5 min
3. Remarks on the evaluation of the previous regular meeting	M. Vigneault	5 min
4. Approval of the previous minutes and business arising	M. Vigneault	5 min
4.1. Regular meeting, February 13, 2024		
4.2. Special meeting, February 27, 2024		
5. Update on Board membership	M. Vigneault	1 min
6. Question period from the public		15 min
7. New Business		
7.1 Resolution: Adoption of the program document of the revised Science program	E. Berryman	15 min
7.2 Resolution: Recommendation on the adoption of Bylaw 7 concerning Student Admission to Academic Programs	E. Berryman	10 min
7.3 Resolution: Adoption of the policy on Priority of Admission to Holders of a Certificate of Eligibility	E. Berryman	10 min
7.4 Information: Mid-year 23-24 budget update	E. Berryman	20 min
	T. Jones	
8. Election of the Vice-Chair	M. Vigneault	5 min
9. Varia		
March 1 st applications	E. Berryman	5 min
Second drop date for students		
Use of Sharepoint for board packages		
10. Recommendation of the Governing Board on the mandate renewal of the Director of the Constituent College (<i>In Camera</i>)	M. Vigneault	30 min
11. Adjournment		

3. Remarks on the evaluation of the previous regular meeting

M. Vigneault invites board members to keep "corporate" their comments in the evaluation of the meeting.

4. Approval of the previous minutes and business arising

4.1. Regular meeting, February 13, 2024

It is proposed that the minutes be adopted as presented.

MOVED BY C. Nadeau
SECONDED BY J.-F. Champoux
There is no call for the vote

THE MOTION CARRIED

The minutes are adopted unanimously.

4.1.1. Business arising

The adoption of Bylaw 3 and Bylaw 4, the Policy on Conflict of Interest and Nepotism, as well as the Policy on the Code of Ethics and Professional Conduct for Governors and Members of the Governing Board is on the agenda of the April meeting of the Board of Governors.

4.2. Special meeting, February 27, 2024

It is proposed that the minutes be adopted as presented.

MOVED BY J.-F. Champoux
SECONDED BY B. Glorieux
There is no call for the vote

THE MOTION CARRIED

The minutes are adopted unanimously.

4.2.1. Business arising

The comments were sent to the headhunting firm responsible for writing the profile for the position of Director General.

5. Update on Board membership

Three Government Appointee seats remain vacant on the Board: two representing the socio-economic sector, and one representing the university sector.

6. Question period from the public

There is no question from the public.

7. New business

7.1. Resolution: Adoption of the program document of the revised Science program

E. Berryman describes the context and process for the revision of the Science program, presents the executive summary, and answers questions from board members.

Resolution No.: LAW-2024-01: Revised Science Program: Adoption of the complete program document

Whereas the *Ministère de l'enseignement supérieur* has revised the Science program, changing competencies and elements of its structure; and

Whereas St. Lawrence created a working group to develop a local version of the program; and

Whereas the new program grids were adopted by the Governing Board at its December 5, 2023 meeting; and

Whereas the local version of the program respects all the parameters defined by the ministerial program; and

Whereas the program document contains the required information; and

Whereas the program document is recommended by the Science Program Committee; and

Whereas the program document is recommended by the Commission of Studies; and

BE IT THEREFORE RESOLVED that the St. Lawrence Governing Board adopts the revised Science program document and asks that the revised program be implemented from the fall 2024 semester.

MOVED BY F. Séguin

SECONDED BY V. Harvey

There is no call for the vote

THE MOTION CARRIED

7.2. Resolution: Recommendation on the adoption of Bylaw 7 concerning Student Admission to Academic Programs

E. Berryman describes the context and practices that led to the writing of Bylaw 7 and answers questions from board members.

Bylaws are usually approved by the Board of Governors. However, because admissions are dealt with at a local level, Bylaw 7 gives back the responsibility to define how they admit certificate holders.

Resolution No.: LAW-2024-02: Revision of Bylaw 7 concerning Student Admission to Academic Programs

WHEREAS Bylaw 7 has to be adapted to the new structure of Champlain Regional College (Chapter 2); and

WHEREAS Law 14 requires that changes be made to Bylaw 7; and

WHEREAS the revised Bylaw 7 received a positive recommendation from the Commission of Studies;

BE IT THEREFORE RESOLVED that the St. Lawrence Governing Board recommends the adoption of the revised Bylaw 7 by the Board of Governors of Champlain Regional College.

MOVED BY M.-P. Lamarche

SECONDED BY L. Birch

There is no call for the vote

THE MOTION CARRIED

7.3. Resolution: Adoption of the policy on Priority of Admission to Holders of a Certificate of Eligibility

E. Berryman summarizes the elements of the local policy. That policy reflects the practice that has prevailed to St. Lawrence even prior to the implementation of Law 14.

E. Berryman answers from board members and a discussion on elements of the policy leads to amendments to the policy itself.

Resolution No.: LAW-2024-03: St. Lawrence Policy on Admission

WHEREAS Bylaw 7 concerning Student Admission to Academic Programs confers to each Constituent College the responsibility to adopt a policy or guidelines on priority admission for certificate holders; and

WHEREAS the policy clearly establishes the mechanism by which priority is granted and therefore complies with the requirement of Law 14; and

WHEREAS the policy received a positive recommendation from the Commission of Studies

BE IT THEREFORE RESOLVED that the St. Lawrence Governing Board adopts the Policy on Admission as amended.

MOVED BY J.-F. Champoux

SECONDED BY V. Harvey

There is no call for the vote

THE MOTION CARRIED

7.4. Information: Mid-year 23-24 budget update

T. Jones presents the mid-year budget update for 2023-2024.

E. Berryman and T. Jones answer questions from board members.

8. Election of the Vice-Chair

M. Vigneault invites external members of the board to submit their candidacies for the position of Vice-Chair.

A proposition is made to name Lisa Shortt as Vice-Chair of the Board.

MOVED BY C. Nadeau

SECONDED BY L. Birch

There is no call for the vote

THE MOTION CARRIED

L. Shortt accepts the position.

9. Varia

9.1. March 1st applications

E. Berryman shares the number of applications received by March 1st and summarizes the upcoming admission process.

9.2. Second drop date for students

E. Berryman informs board members that the Ministry will add a second drop date that will allow students to drop out without a mention of failure and answers questions from board members.

9.3. Use of Sharepoint for board packages

E. Berryman informs board members that a try out will be made next meeting to share the binder through Sharepoint.

10. Recommendation of the Governing Board on the mandate renewal of the Director of the Constituent College (*In Camera*)

It is proposed that the meeting be moved *In Camera* for this point.

MOVED BY M. Dussault

SECONDED BY C. Nadeau

There is no call for the vote

THE MOTION CARRIED

Resolution No.: LAW-2024-04: Recommendation for renewal of St. Lawrence DCC mandate

WHEREAS the St. Lawrence Governing Board met on March 26, 2024 and discussed the subject of the St. Lawrence DCC's mandate renewal.

BE IT THEREFORE RESOLVED that the St. Lawrence Governing Board:

- RECOMMENDS the renewal of the St. Lawrence DCC's mandate
- DOES NOT RECOMMEND the renewal of the St. Lawrence DCC's mandate

Moved by J.-F. Champoux

Seconded by F. Séguin

There is a call for the vote

In Favor: 7

Against: 2

Abstention: 1

THE MOTION CARRIED

11. Adjournment

MOVED BY J.-F. Champoux

The meeting is adjourned at 7 pm.