



# St. Lawrence

CEGEP CHAMPLAIN

## MINUTES

### Regular meeting of the Governing Board

held on February 18, 2025, at 5:00 pm  
at CEGEP Champlain- St. Lawrence room 242 (Boardroom)

#### Sitting members present

H. Adra	Student Representative
J. Babineau	Student Representative
E. Berryman	Director of the Constituent College and Director of Studies
J.-F. Champoux	Government Appointee, <i>Conseil régional des partenaires du marché du travail de la Capitale</i>
M. Dussault	Government Appointee, Socio-Economic sector
M.-P. Lamarche	Government Appointee, School Boards sector
C. Nadeau	Support Staff Representative
S. Mellouli	Government Appointee, University sector
F. Séguin	Faculty Representative
M. Vigneault	Government Appointee, Socio-Economic sector

#### Sitting members absent

D. Fava	Parent Representative
Vacant	Parent Representative

#### Sitting members regrets

L. Birch	Faculty Representative
N. Gagné	Professional Representative

#### Invitee

J.-P. Caron	Director General, Champlain Regional College
J. Ruel	Institutional Development Counsellor

**Quorum attained with 10 of 13 sitting members present.**

## 1. Opening remarks and confirmation of the quorum

Everybody is welcomed. Quorum is confirmed at 10 of 13 sitting members. The meeting is called to order.

## 2. Adoption of the agenda

It is moved to adopt the agenda.

MOVED BY J-F Champoux  
SECONDED BY C. Nadeau

There is no call for the vote.

### THE MOTION CARRIES.

The agenda is adopted unanimously.

### Agenda

1. Opening remarks and confirmation of the quorum	M. Vigneault	1 min
2. Approval of the agenda	M. Vigneault	1 min
3. Approval of the previous minutes and business arising	M. Vigneault	5 min
3.1 Regular meeting, December 3, 2024		
4. Internal business of the Governing Board		
4.1 Declaration of conflict of interest	M. Vigneault	1 min
4.2 Remarks on the evaluation of the previous regular meeting	M. Vigneault	5 min
4.3 Update on Board membership	E. Berryman	1 min
5. information and consultation	E. Berryman	1 min
5.1 Mid-year budget update	T. Jones	10 min
5.2 Fall semester student success update	E. Berryman	5 min
5.3 Correspondance from the <i>Commission d'évaluation de l'enseignement collégial</i>	E. Berryman	5 min
6. Question period from the public		15 min
7. Varia		
7.1 Update on building projects	E. Berryman	2 min
7.2 Update on cap on the number of remunerated hours	E. Berryman	2 min
8. Adjournment		

## 3. Approval of the previous minutes and business arising

### 3.1. Regular meeting, December 3, 2024

#### 3.1.1 Minutes

It is proposed to adopt the minutes.

MOVED BY M. Dussault  
SECONDED BY M.-P. Lamarche

There is no call for the vote.

**THE MOTION CARRIES.**

The minutes are adopted unanimously.

**3.1.2 Business arising**

The next steps for the new ALC program are underway, including the development of generic course plans. The academic calendar is now shared with new students on various platforms. The auxiliary fees have been adopted by the Board of Governors.

**4. Internal business of the Governing Board**

**4.1. Declaration of conflict of interest**

The Chair asks if there is any conflict of interest. None is reported.

**4.2. Remarks on the evaluation of the previous regular meeting**

The Chair is pleased to announce that all members who participated in the last meeting completed the survey, achieving a 100% response rate. The feedback was positive. The Chair encourages members to feel comfortable asking clarification questions they deem necessary.

**4.3. Update on Board membership**

Members are informed that Parent Representative Lisa Shortt resigned two weeks ago. The suggestion is to wait until the fall semester, when the new cohort of students arrives, to elect a new Parent Representative, given that only one meeting remains. Since she was the Vice-Chair, a new person must be selected for that position.

Two ministerial appointee positions remain vacant.

**5. Information and consultation**

**5.1. Mid-year budget update**

The mid-year financial results are presented. The college has a projected surplus of 388,099\$, putting it in a good position for the remainder of the year. As of December 31, overall revenues stood at 50% of the estimated amount, while expenses were at 47% of projections. The consultation process for the next operating budget will begin shortly.

**5.2. Fall semester student success update**

The student success rate already exceeds the 2027 target but must be analyzed in light of the second drop date. While course withdrawals have increased, the improved success

rate may be linked to this change. Further analysis is needed, but the overall trend is positive.

### **5.3. Correspondance from the *Commission d'évaluation de l'enseignement collégial***

The college will respond to the *Commission d'évaluation de l'enseignement collégial* (CEEC) concerning a recent correspondence regarding the equity of evaluation across sections. Even though this issue was not the subject of a recommendation in the last CEEC evaluation, St. Lawrence will outline progress made to ensure fairness, namely through the Institutional Policy for the Evaluation of Student Achievement, the generic course plans, and the Institutional Policy for the Management, Evaluation of Academic Programs.

## **6. Question period from the public**

A member of the public expresses concerns about the perceived disconnect between the college and the English-speaking community, notably citing a letter from Voice of English Quebec. The Chair of the Governing Board acknowledges the speaker's concern and expresses willingness to discuss the topic further.

The speaker then asks about the May 21st, 2024, minutes, questioning whether the grievance was against Champlain Regional College, as stated in point 7.4, or against Champlain-St. Lawrence. The Chair explains that the matter is dealt with at the Board of Governors at the regional level.

Following up on the grievance case, a reporter from the Chronicle Telegraph asks why the college requested a judicial review of the Arbitrator's decision. The Chair of the Governing Board explains that this question should be directed to the regional Board of Governors as it is not the responsibility of the local board.

## **7. Varia**

### **7.1. Update on building projects**

The infirmary renovation work is complete, and the window replacement project will proceed as planned.

### **7.2. Update on cap on the number of remunerated hours**

The college should be able to finish the year with the numbers it was given.

## **8. Adjournment**

It is moved to adjourn the meeting.

MOVED BY            J.-F. Champoux

The meeting is adjourned at 5:50 PM.